

## **Curriculum Vitae**

PERSONAL INFORMATION	

First/Given name(s) : Surname:

- **?** Replace with house number, street name, city, postcode, country
- Replace with telephone number Replace with mobile number
- State e-mail address
- Ostate personal website(s)

Nationality: Enter nationality

Date of birth: dd/mm/yyyy

Sex: Enter sex

EDUCATION AND TRAINING (PLEASE INDICATE ALL TERTIARY TRAINING)			
Replace with dates (from - to)	Replace with qualification awarded	Replace with EQF (or other) level if relevant	
	Replace with education or training organisation's name and locality (if relevant, country)		
	<ul> <li>Replace with a list of principal subjects covered or skills acquired</li> </ul>		
WORK EXPERIENCE ( Only professional work experience)			
Replace with dates (from - to)			
	Replace with employer's name and locality (if relevant, full address and website)		
	<ul> <li>Replace with main activities and responsibilities</li> </ul>		
	Business or sector Replace with type of business or sector		



Publications Presentations Projects Conferences Seminars Honours and awards Memberships References Courses Certifications Replace with relevant publications, presentations, projects, conferences, seminars, honours and awards, memberships, references. Remove headings not relevant in the left column.

## **ANNEXES**

Please ensure to send the items on the checklist below to complete your application:

## MOBILITY GRANT CHECKLIST

- □ Letter of motivation from the applicant.
- □ Short proposal for the research visit. Do not send the entire research proposal for your dissertation/thesis.
- □ Work schedule in tabular form showing dates and planned research events.
- □ Letter of agreement from the host institution.
- □ CV of applicant (using the template above.).
- □ Proof that applicant is registered for a Masters or PhD degree for 2017.
- □ A list of Publications (including an e-copy of the title/author page), or proof of other research outputs (e.g. Abstracts for conference posters, talks, presentations, etc.).
- Travel cost between two countries (home and host) and attach 2 quotes for the journey including return travels.
- A budget of estimated cost of living (rent, meals, local transport, medical aid).
   Please ask for assistance from the host to put together a reasonable and conservative budget.
- Invitation letter from the scientific host confirming that place to work will be available, and a binding declaration fixing the amount of the research cost allowance.



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